

MD/MS ADMISSIONS 2024-25


DGHS/MCC Round 2: Reporting Instructions for Allotted Candidates (General/FOR/NRI Category)

Greetings from Manipal Academy of Higher Education, Manipal.

Congratulations for your excellent performance in the **PG NEET 2024** Examinations and thank you for choosing us to pursue your postgraduate studies.

Reporting schedule

As per MCC New Delhi notification, the reporting schedule is as follows.

- **Date: 13th December 2024 to 20th December 2024** on all days. Kindly fill candidate profile (**Please enter correct details in candidate (SLCM) portal, same details will be considered in future**) and confirm your reporting schedule at <https://slcm.manipal.edu/NeetHome.aspx> (**User ID and Password will be shared via email only after the declaration of final result**) to take care of reporting formalities at our end. (**Reporting timelines subject to change as per MCC notifications. Please visit mcc.nic.in for latest information**)
- **Time: 9:30 AM to 4 PM***
Requesting you to report by 12 noon on 20th December 2024 (Last day)
- **Reporting Venue:**
Counseling Hall, Manipal Academy of Higher Education (MAHE), Manipal, Karnataka 576104
Google Map  [Click Here](#)

Note: Kindly note that ALL the candidates who have been allotted a seat in KMC Manipal / KMC Mangalore are required to report **MAHE Counseling Hall, Manipal** only for the Reporting formalities.

Admission Procedure and Details

1. MAHE Registration Form

- You are requested to take a printout of the [MAHE Registration Form](#) and fill it and keep it along with the original documents

2. Fee Payment

- [Click here](#) for fee details and mode of payment.
You may transfer the total First installment fee (**Column C**) via **Option 1 / Option 2** through single / multiple transactions from the same account OR multiple transactions from the different accounts before reporting to the Counseling venue. (**General Category**) In case of Foreign / NRI Category, the fee has to be remitted from Sponsor account only.
- In order to avoid any inconvenience at last minute, you are suggested to remit the fee [**First Installment Total fee (Column C) [including Caution deposit]**] at least **2 days (General Category) / 4 days (NRI category)** before the day of Physical Reporting as specified by MCC.
- Fee Transfer confirmation **MUST** be produced during reporting. **Kindly ensure to increase the net banking transfer limit in order to make a successful transaction.**

3. Document Verification

- Refer [Checklist](#) for list of documents.
- **All documents in originals** should be submitted for verification.
- Color photocopy / digital copy of the documents are not acceptable.
- Candidates without original documents will **NOT** be admitted under any circumstances
- **NO** additional time will be provided for producing the original certificates.

4. Undertaking / Bond Format

- Notarized format to be submitted on a Rs. 100 Stamp Paper as per the [format](#) attached.
- Please take a printout of the format on A4 size paper, fill it and bring it along with other original documents.
- Legal team at the counseling venue will facilitate to get the Undertaking / bond.

5. Completion of reporting formalities under DGHS / MCC portal

- Provisional Admission Letter regenerated from MCC portal will be handed over.

6. Issue of Admission order

7. Hostel Formalities

- [Click here](#) for fee details.
- Hostel fee to be paid only after completion of admission formalities (ie; after receipt of Roll No. from the University)

Note: In the reporting procedure, the admission process involves Registration, Document verification, Admission order generation, and the entire process will take **5 to 6** working hours. Hence, all Candidates and Parents are requested to co-operate.

Commencement of Classes

20th December, 2024

How to reach Manipal

- Manipal is well connected by Air, Rail and Road. The two main cities close to Manipal are **Udupi** (5 kms away, Railway station) and **Mangalore** (65 Kms away, Airport, Railway station). Pre-paid taxis are available.

After going through the above-mentioned instructions, for further queries (if any) contact

- Mahesh Prabhu, **Director (Admissions)**, +91 96064 56069
- Dr. Kishore Ginjupalli, **Deputy Director (Admissions)**, +91 7483298346

Looking forward to you joining the MAHE Manipal Family.

With Regards,

Director (Admissions), Manipal Academy of Higher Education (MAHE),
Manipal – 576 104, KARNATAKA, INDIA, Tel: +91 92437 77700

www.manipal.edu/neet