

प्रज्ञानं ब्रह्म



Manipal

INSPIRED BY LIFE

# Annual Quality Assurance Report (AQAR)

**2014 -15**

**Manipal College of Nursing  
Manipal**



Submitted to

**Manipal Academy of Higher Education**

Manipal 576104, Karnataka

# Vision

To be a world class nursing institution with international standards and a hallmark of excellence in Nursing Education, Practice and Research.

# Mission

Excellence in nursing education, health care services, research and commitment to human development.

# Values

Quality  
Commitment  
Accountability  
Teamwork  
Loyalty  
Integrity  
Humane Touch

# Annual Quality Assurance Report (AQAR) in Accredited Institutions (Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year**

2014 - 2015

### I. Details of the Institution

1.1 Name of the Institution

Manipal College of Nursing Manipal

1.2 Address Line 1

Manipal University, Madhav Nagar

Address Line 2

Manipal

City/Town

Manipal, Udupi

State

Karnataka

Pin Code

576104

Institution e-mail address

office.con@manipal.edu

Contact Nos.

0820-2922443

Name of the Head of the Institution:

Dr. Anice George

Tel. No. with STD Code:

0820-2922564

Mobile:

Name of the IQAC Co-ordinator  
(ISO IMR):

Mobile:

IQAC e-mail address:

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2002	5 yrs
2	2 <sup>nd</sup> Cycle	Nil			
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

### 1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR \_\_\_\_\_ Nil \_\_\_\_\_
- ii. AQAR \_\_\_\_\_ Nil \_\_\_\_\_
- iii. AQAR \_\_\_\_\_ Nil \_\_\_\_\_
- iv. AQAR \_\_\_\_\_ Nil \_\_\_\_\_

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)- approved by **Indian Nursing Council (INC) & Karnataka**

**Nursing Council (KNC)**

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Manipal University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

v

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

30

2.2 No. of Administrative/Technical staff

09

2.3 No. of students

Nil

2.4 No. of Management representatives

01

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and  
community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

09

2.9 Total No. of members

**49**

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC (fire safety seminar)

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC (ISO Cell)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Academic calendar is prepared at the beginning of the academic calendar	100% compliance to academic plan

\* *Attach the Academic Calendar of the year as Annexure. – I & II*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD (Full time and part time)	01	Nil	Part time PhD programme	Nil
PG	02	Nil	02	02
UG	02	Nil	02	02
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others (Post Basic Diploma in Nursing)	01 (with 10 specialities)	Nil	01	Nil
<b>Total</b>	06	Nil	06	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: **Based on Indian Nursing Council syllabus.**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	√ (All programmes)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Nil Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)  Nil

\* **Attach the Feedback on Institutional Services as Annexure. – III**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	24	06	07	14

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	00	00	00	00	00	04	00	06	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00      00      00

Adjunct professor: 02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	52	18	6
Presented papers	14	5	0
Resource Persons	10	5	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Innovative teaching learning method are adopted, e.g: Team based learning, concept mapping.
- Evidence Based Practice in M.Phil Nursing speciality subject is introduced for M.Phil Nursing students.

2.7 Total No. of actual teaching days during this academic year

**Number of teaching days for the academic year 2014-15**

Course	2014-15
Basic B.Sc Nursing & P.B.B.Sc Nursing	230 days
P.B.Diploma in Nursing	247 days
M.Sc Nursing	242 days

Course	2014-15
M.Phil Nursing (part time)	
1 <sup>st</sup> year	36 days
2 <sup>nd</sup> year	27 days

\*\*

M.Phil Nursing Part 1/ I year students had independent course related self-work and separate time table is maintained

M.Phil Nursing Part 2 /II year students had dissertation work and had regular appointments with guide and co-guide throughout the academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Answer key is prepared during the question paper preparation and based on the answer key evaluation is done by subject teachers.
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

08	14	15
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- No. of faculty members involved in curriculum restructuring: 08

No. of faculty members involved in revision/syllabus development: When a part of the curriculum is revised, coordinators and faculty dealing with that particular subject are called for meeting.

- Members of Board of Study: 14
- Members Faculty Development workshop: 15

2.10 Average percentage of attendance of student

Clinical: 100%  
Theory: 80% is required for all the students

2.11 Course/Programme wise distribution of pass percentage :

Title of the program	Total number of students appeared	Distinction %	I %	II %	III %	Pass %
<b>B.Sc Nursing</b> I st year	97	4(4.12)	29(29.89)	46(41.24)	Nil	Nil
IIInd year	94	21(23.08)	46(50.55)	16(17.58)	Nil	Nil
IIIrd Year	67	19(28.36)	34(50.75)	8(11.94)	Nil	Nil
IVth Year	94	10(10.64)	55(58.51)	20(21.28)	Nil	Nil
<b>Total</b>	<b>352</b>	<b>13.35%</b> <b>(54)</b>	<b>46.6%</b> <b>(164)</b>	<b>25.57%</b> <b>(90)</b>	Nil	Nil
<b>P.B.B.Sc Nursing</b> I year	27	6(22.22)	11(40.74)	6(22.22)	Nil	Nil
IIInd Year	21	9(42.86)	12(57.14)	Nil	Nil	Nil
<b>Total</b>	<b>48</b>	<b>31.25%</b> <b>(15)</b>	<b>47.92%</b> <b>(23)</b>	<b>12.5%</b> <b>(06)</b>	Nil	Nil
<b>Post Basic Diploma in Nursing</b>	Nil	Nil	Nil	Nil	Nil	Nil
<b>M. Sc Nursing</b> Ist Year	23	11(47.83)	11(47.83)	Nil	Nil	Nil
IIInd Year	24	13(54.16)	11(45.84)	Nil	Nil	Nil
<b>Total</b>	<b>47</b>	<b>51.06%</b> <b>(24)</b>	<b>46.81%</b> <b>(22)</b>	Nil	Nil	Nil
<b>M. Phil Nursing</b>	9	3(33)	5(56)	1(11)	Nil	Nil

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Every month departmental meeting are conducted and the progress of teaching and learning is discussed. Any deviation from regular planned activity is rectified. Every month faculty meeting is held during which the progress and evaluation of the students are discussed. Feedback given by the students is communicated to the faculty during these meetings and need for improvement is stressed.

## 2.13 Initiatives undertaken towards faculty development 2014-15

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses (Monthly CNE's 10)	53
Faculty development programme	51
UGC – Faculty Improvement Programme	Nil
HRD programmes	Synergic Manipal Integrated leadership engagement (1)
Orientation programmes- for newly appointed faculty	07
Faculty exchange programme	Nil
Staff training conducted by the university	Bio-ethics: 1 Bio-statistics: 1
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	51
Others	Nil

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty are awarded with following awards for motivating them to conduct research studies.

- Outstanding Research Award
- Maximum number of presentations
- Best Published Research paper in indexed journal award
- Maximum publication award

Faculty are also encouraged to conduct research studies

- Incentives are given to the faculty for publication of articles and obtaining more than 24 points.
- Financial support is provided to the faculty to present paper /poster at National /International conference/workshop/seminar.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01 (Sushmitha)	01 (Sangeetha) * 01 (GFATM) training project on staff nurses ICMR – DHR- Geriatric Health care Research	Nil	14
Outlay in Rs. Lakhs	3 lakhs	10 lakhs 78 lakhs 56.82 lakhs	Nil	56689588.00

3.3 Details regarding minor projects- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	54	38	1
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	ICMR(Sangeetha)	1000000.00	2,55,600.00
		GFATM	As Directed by INC	78,00,000.00
	05	ICMR – DHR- Geriatric Health care Research	56,82,000.00	17,84,441.00
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	03	Nil	66,82,000.00	98,40,041.00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

ICMR (Geriatric Grant)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
04	02	Nil	Nil	01	Nil	01

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

06

08

3.19 No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 05      SRF Nil      Project Fellows Nil      Any other 01

3.21 No. of students Participated in NSS events:

University level Nil      State level Nil  
National level Nil      International level Nil

3.22 No. of students participated in NCC events:

University level Nil      State level Nil  
National level Nil      International level Nil

3.23 No. of Awards won in NSS:

University level Nil      State level Nil  
National level Nil      International level Nil



3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	1	College forum	>15		
NCC	Nil	NSS	Nil	Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Students have a health and social welfare committee through which social service activities are organized regularly.
- Nursing students and faculty members are members of Voluntary Service Organization of Manipal University.
- Each department organizes an average of 4 to 5 outreach programme as a part of their curriculum; which includes special camps, school health programmes, awareness programmes, and national day celebrations every year.
- Faculty and students are actively involved in conducting regular health education in the clinical setting, community and school like, lactation counselling, psychoeducation, breast feeding, diabetes clinic, hemophilia etc.
- Faculty and students are actively involved in Blood donation camps, Eye Camp, Dental camp etc.
- Monthly two Morbidity clinics are conducted by Community Health Nursing department at Athrady and Marne Villages.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	Teaching Block 36,300Sq.Ft  Hostel Block 1,12,147Sq. Ft	Nil	Self	Nil
Class rooms	12	Nil	Self	12
Laboratories	05	Nil	Self	05
Seminar Halls	02	Nil	Self	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	2,45,398	Self	2,45,398
Others (Library books)	Nil	2,87,969.5	Self	2,87,969.5

#### 4.2 Computerization of administration and library

Library is fully automated using Easylib Software.

#### 4.3 Library services:

	Year	Existing		Newly added		Total	
		No.	Value	No.	Value (in Rupees)	No.	Value (in Rupees)
Text Books & Reference Books	July 2014 – June 2015	Nil	Nil	Nil	Nil	35	50,342=56
e-Books		Nil	Nil	Nil	Nil	Nil	Nil
Journals- print	2014	Nil	Nil	2	2,000=00	09	13,22,646=00
e-Journals		Nil	Nil	Nil	Nil	20	
Digital Database - CINHAL Plus with Full Text	2014	Nil	Nil	Nil	Nil	Nil	6,86,602=00
CD & Video		Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)		Nil	Nil	Nil	Nil	Nil	Nil

#### 4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others*</b>
Existing	32	09	Nil	Nil	Nil	07	11	05
Added	01	Nil	Nil	Nil	Nil	Nil	Nil	01
Total	33	09	Nil	Nil	Nil	07	11	06

\*In addition to the above all PG faculty are provided with laptop.

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Introduction to computers for 1<sup>st</sup> year B.Sc Nursing students
- Internet access and WiFi is available to the students in the library and in the campus.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.66
ii) Campus Infrastructure and facilities	21.93
iii) Equipments	2.25
iv) Others	5.97
<b>Total :</b>	<b>31.81</b>

### **Criterion – V**

## **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Counselling to the students those who are poor academic performers.
- Evening tutorials for 1<sup>st</sup> year B.Sc Nursing students and also for academically weak students.
- Teacher Guardian for 1<sup>st</sup> year B.SC (N) students (1 Teacher Guardian for 12-13 students).
- Class Coordinator and co-coordinator for monitoring the day to day curricular activities of the class.
- Subject coordinator for coordinating each course
- Clinical supervision in each of the clinical area

5.2 Efforts made by the institution for tracking the progression

- Through the Alumni Cell graduates are contacted for tracking of their achievements
- Every year alumni meet is conducted and alumni are invited to participate

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
430	65	06	Nil

(b) No. of students outside the state

285

(c) No. of international students

31

Men	No	%	Women	No	%
	53	10.71		442	89.29

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
462	01	05	02	Nil	470	477	Nil	02	16	Nil	495

Demand ratio 60.20%

Dropout % 1.01 (5 students discontinued)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NA

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

### 5.6 Details of student counselling and career guidance

- The counselling are provided for the students those who are failed in sessional exams, university examination and attendance shortage.
- Also for those who have personal & personality problems
- If required further consultation is given by clinical psychologists.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
<b>Number of Organizations Visited</b>	<b>Number of Students Participated</b>	<b>Number of Students Placed</b>	<b>Number of Students Placed</b>
Fortis Memorial Research Institute, New Delhi	84	56	Data not available
Aster Medicity Hyderabad	53	28	
Manipal Hospital Goa	51	17	
Kasturba Hospital Manipal	105	42	

### 5.8 Details of gender sensitization programmes

Gender sensitization programme HRD of Manipal University, Manipal for all faculty and staff members. Two non- teaching staff attended this session.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	143	5,134,839
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- More sick leave
- Mess food

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision Statement**

To be a world class nursing institution with international standards and a hallmark of excellence in Nursing Education, Practice and Research.

#### **Mission Statement**

Excellence in nursing education, health care services, research and commitment to human development.

## 6.2 Does the Institution has a management Information System

Yes.

- Student Information System (SIS)
- Online attendance
- Online feedback

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

1. Introduction of geriatric nursing as a subject to third year BSc Nursing and II year PBBSc Nursing
2. Introduction of Evidence Based Practice as part of Nursing Research in IV year BSc Nursing and II year PBBSc Nursing
3. Interchange of subjects Nursing Research and Statistics and Midwifery and Obstetrical Nursing between third year and fourth year BSc Nursing as per INC instruction

### 6.3.2 Teaching and Learning

- Innovative teaching learning method are adopted, e.g :Team based learning.
- Evidence Based Practice in M.Phil Nursing speciality subject is introduced for M.Phil Nursing students.

### 6.3.3 Examination and Evaluation

1. Examination invigilation : One teacher for every 25 students
2. One exam chief superintendent for each day
3. Sessional examination question paper pattern is same like University examination
4. Students who are absent for the examination with health problems or any other genuine reasons repeat examination is conducted after two weeks

### 6.3.4 Research and Development

- Workshops related to research.
- Student research guidance.
- Department research by individual faculty
- Research as part of Dr. TMA Pai Endowment chair
- Research in collaboration with other department

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

On Campus and Off Campus access to Online Journals and online databases have been provided. Library has a computer lab with Internet access available free of cost for faculty to use

Every faculty above lecturer grade is provided with laptop and free internet connectivity

### 6.3.6 Human Resource Management

1. Empowering the faculty members by conducting Faculty Development Programmes/ workshops
2. Taking corrective actions on the basis of feedback from the students
3. Providing ample opportunity for conducting research
4. Opportunity for promotion based on available vacancy
5. Opportunity for participating in national and international conferences/ workshops

### 6.3.7 Faculty and Staff recruitment

Based on Manipal University HR policy which is in line with Indian Nursing Council

### 6.3.8 Industry Interaction / Collaboration

- Campus selection opportunity given for various hospitals for recruiting the students.
- Faculty and students have opportunity to interact and collaborate with other institution and hospital during national and international conferences / seminars / workshops.

### 6.3.9 Admission of Students

- Entrance exam is conducted for selecting students for M.Phil nursing programs
- Online Entrance exam is conducted for selecting students for M.Sc. nursing programs followed by counselling for final selection
- Scholarships are provided for students those who score >80% in qualifying examination based parents economical status.
- Campaigning about nursing programmes in various preuniversity colleges.
- Summer camp in the month of March and April 2015 was conducted to sensitize about nursing and other career for 10<sup>th</sup> and PUC students.



#### 6.4 Welfare schemes for

##### Teaching and Non teaching:

1. College has a staff welfare committee which organizes monthly staff welfare activities. some of the activities are :
  - Various competitions
  - Flower arrangement
  - Tour /Picnic
  - Staff Fest
  - Get together for faculty, Staff and their Children
  - Antakshari/Quiz
  - Laughter therapy
  - Talent show
  - Easy home making
2. Provision for attending conferences & seminars
3. Leave facility for one year  
24 days of Earned leave, 13 days of compensatory leave, 12 days of Casual leave, 15 days special casual leave, commuted leave of 5
4. Conducting in-service education
5. Provident fund
6. Medicare facility for the employee, spouse and children and dependent parents.
7. Financial support to spouse and children for Education
8. Financial support for conference attendance
9. Loan facility

##### Students:

- Leadership training camp on 12th and 13th September 2014
- State Level SNA cultural and Sports on 11th October 2014.
- National level SNA competition on November 2014.
- Skit competition on Ethical issues in Health care by International Network of UNESCO chair in Bioethics South India unit September 2014.
- Utsav – cultural competetions organized by manipal university

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	1. M/s TUV Rheinland Pvt. Ltd. 2. Indian Nursing Council & Karnataka state nursing council	√	IQAC
Administrative	√	M/s TUV Rhineland Pvt. Ltd.	√	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The constituent colleges under the university has complete academic freedom to plan their internal assessment as per the guidelines laid in the curriculum. Any amendments are done through the approval from Board of Studies where Registrar Evaluation is a member.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The constituent colleges of the university has the academic freedom to manage their programmes within the existing framework, conforming to the policies, rules and regulations of the university. The implementation of the curricular and co-curricular activities is completely independent across the constituent colleges. During the appraisal process accountability is ensured.

6.11 Activities and support from the Alumni Association

- Alumni meet every year along with university alumni meet
- Online registration of alumni for better networking
- Recognition of alumnus for their contributions

#### 6.12 Activities and support from the Parent – Teacher Association

- Teacher Guardian- communicate with the parents regularly
- Sessional marks and attendance is sent to parents

#### 6.13 Development programmes for support staff

- Conducting continuing education classes.
- Periodic meetings to enable them to cope with the changing developments.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green campus
- Reduction in paper usage/water/electricity
- Compulsory emission testing for vehicle parked in the campus

### **Criterion – VII**

## **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Evidence Based Practice in the curriculum
- Geriatric Care research
- Meeting with the General body of students every year minimum of three times.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Need to introduce the innovation was identified and discussed at departmental, and institutional level.
- Detailed course outline was prepared
- The course outline was discussed and approved in the curriculum committee and then at Board of studies for approval of Evidence Based Practice and Geriatric course in the curriculum.
- Later presented at Academic Senate meeting and was approved by the university.

7.3 Give two Best Practices of the institution

- Incorporating Evidence Based Practice & Geriatric course in the curriculum
- Academic mentoring

7.4 Contribution to environmental awareness / protection

Yearly two fire mock drill, Mercury spillage drill, LPG awareness classes, water sample culture and sensitivity every month, Sticker has been put with regard to saver power, water and electricity in each floor.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT analysis done and reviewed every year

**8. Plans of institution for next year**

- International Conference on : impact of Global Issues Women's Health : January 2017
- Elective courses.
- Collaboration with national & international universities.
- Centre for Evidence Based Nursing practice
- Initiation of student counselling unit

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

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*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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### **Achievements and Recognitions**

- Launched institutional Journal 'Manipal Journal of Nursing and Health Sciences' January 2015.
- The degree awarded by Manipal College of Nursing, Manipal is recognized by the Singapore Nursing Board July 2015.